



Connected Circles

1075 Airport Road - Berlin, Barre VT 05641
802-828-7120, Kelly@connectedcircles.org

Hearthkeeper/Health Educator

The Hearthkeeper/Health Educator is responsible for helping to cultivate a warm, welcoming, and connecting school environment by holding space in the kitchen and beyond. They provide health, sex education, life skills, and nutrition education that is evidence-based, nuanced, and inclusive, while producing nourishing, delicious meals for students and staff.

Qualifications: Has education and experience pertaining to teaching, social work, and/or health, as well as a demonstrated ability to manage a kitchen and prepare healthy, vital food for groups.

Reports to: Director

Responsibilities

Student Learning:

- Maintain a learning environment that meets the educational and therapeutic needs of students
- Develop and lead instructional plans for individual and/or groups of students
- Utilize appropriate (age and developmental) instructional materials
- Oversee and report on student progress as required by the students' IEP and Connected Circles proficiencies
- Collaborate effectively with Connectors to maximize student learning

Food Provision and Kitchen Management:

- Plan menus
- Source ingredients thoughtfully, prioritizing those that are affordable, locally produced, and organically grown
- Maintain records of food and kitchen related purchases and budgets accordingly
- Prepare breakfasts and lunches for students and staff that are:
 - Nourishing and balanced
 - Culturally relevant
 - Considerate of dietary restrictions and food allergies
- Include students in food preparation activities, offering instruction in food safety and hygiene, safe knife skills, home economics, culinary skills, and eating with the seasons
- Help to maintain a kitchen that is clean, orderly, and well-supplied
- Support students and staff in feeling a greater connection to their bodies, the land, and one another through food



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Staff Support

- Serves as a collaborative member of the leadership team, with a focus on supporting staff and student health and wellbeing
- Support with administrative tasks as needed

Additionally

- Comply with all policies and procedures as set out in the Connected Circles Employee Handbook
- Participate in all required meetings as well as in-service trainings and staff development activities
- Transport students as necessary for school activities
- Complete other duties as assigned